

Friends of Baby Loss NZ Volunteer Position Description



Position Description for: Resource and Care bag creators.

Responsible to: Baby Loss NZ Manager

Description of Position:

The attention required to establish the resources and information packages for families can bring knowledge, peace and memories for families. The gratitude and feedback from these families from the support of the items Baby Loss NZ supply is enormous. With increased success in the delivery of these items and greater quantity is required. This role with ensure a supply is always available and resources are well stocked.

Volunteer's Responsibilities:

- Making up the care bags
- Making the inkless Kits
- Putting together the support packs
- Putting together the miscarriage packs
- Putting the Freedom pins in their packaging
- Packaging any retail items
- Monthly stock list
- Maintaining and sourcing craft resources.

Outcomes/Goals:

Supply and quantity will be enough to support the requirements of the Baby Loss NZ service.

Training and Support Plan:

Introduction into the packs and resources will be given.

Reporting:

Reporting on stock levels, number of Care Bags given out

Time Commitment:

Weekly 3-4 hours.

Qualifications Needed:

Attention to detail and an ability to work alone.